



WORTHINGTON
& ASSOCIATES LTD.

ONE DAY COURSES

IN-HOUSE SEMINARS *with* ROBERT C. WORTHINGTON, LLB

Law of Contract

A full day of instruction focusing upon the basic rules and laws of contract, including:

- Essential elements of a contract
- Verbal, fax and e-mail contracting
- Common problems in contract formation
- Purchase orders and other form contracts
- Breach of contract - rights and remedies
- Enforcing your contractual rights
- Improving your rights and remedies
- Tips, tricks and checklists for contracting
- Problems in performance
- Managing Contractors
- Contracting with U.S. Suppliers
- Change Orders and amending the contract

WHO SHOULD ATTEND

Those who can benefit from this course are private and public sector purchasers and managers; vendors and contractors who supply goods and services; anyone who hires or manages service contractors and suppliers for their organization; bidders and sub-trade contractors; and anyone who wants to learn more about how to make exceptional, enforceable contracts. The course has proven to be of particular interest to people working in the following fields:

- Airports, Airlines and Aerospace Engineering
- Educational Institutions; Universities, Colleges, School Boards
- Federal & Provincial Governments, Crown Corporations, Municipalities and Districts
- Forest Industry, Pulp and Paper
- Manufacturing and Distribution
- Medical Care Facilities, Hospitals and Health Authorities
- Mining, Minerals and Chemicals
- Oil and Gas
- Power and Public Utilities
- Telecommunications
- Private Business and Services
- Purchasing & Professional Associations

TESTIMONIALS

- *A five-star course, right across the board.*
- *Excellent course, very relevant and extremely well presented.*
- *The teacher had an incredible wit to accompany his tremendous knowledge and ability to recall complicated issues.*
- *The instructor used real examples, making the presentation practical and applicable to my job description.*
- *This seminar is a must for every contract professional!*
- *A real-eye-opener! Excellent!*

IN-HOUSE SEMINARS

DATES

We are currently booking in-house seminars for **2009**

LOCATION

Your Office, Your City

FEES

- Fees are based on a flat daily teaching rate + incidental expenses + GST
- Fees include a custom-designed course presentation based on your company's contract documents.
- Train 12 – 40 staff for the same flat fee!
- For a custom seminar proposal and price quote, contact us today!

REGISTRATION

To book a seminar for your organization, please contact:

EML rcworthington@shaw.ca
TEL 604-488-0114

Dates booked are firm.

Teaching schedule fills up quickly, contact us today!

All participants receive a detailed set of seminar materials to use as a reference.



ROBERT C. WORTHINGTON, LLB

An award-winning lecturer in law, Robert C. Worthington, LLB, has taught purchasers and contract managers throughout Canada for over 26 years, specializing in the laws of contract, competitive bidding, and procurement. He has written two books on contract and procurement law, designed especially for contracting and procurement professionals. Robert's books and law courses are entertaining as well as informative. For more information, please visit his website at www.purchasinglaw.com.